



FINAL ARB ACTION MEMO

Date: August 24, 2026

Time: 1:00 PM

Meeting Room: Lane Auditorium

Members:

Chris Henningsen, Chair: Present
Frank Hancock, Vice-Chair: Absent
Frank Stoner: Present
Taro Matsuno: Present
Dade Van Der Werf: Present

Staff:

Margaret Maliszewski

CALL TO ORDER: Mr. Henningsen called the meeting to order at 1:00 p.m. and established a quorum.

DISCLOSURES: None.

PUBLIC COMMENT: None.

CONSENT AGENDA:

a. Approval of Minutes: July 13, 2026

Motion: Mr. Henningsen moved for approval of the Consent Agenda.

Mr. Matsuno seconded the motion.

The motion was carried by a vote of 4:0. (Hancock absent)

REGULAR REVIEW ITEMS:

a. ARB-2026-00014 – Airport Road Self Storage - Final

Location: North side of Airport Road, east of Timberwood Blvd.

Proposal: To construct a new self-storage facility with associated site improvements.

Staff: Margaret Maliszewski

Representative: Chuck Rapp, Collins Engineering; Chris Elam, RBA Architects

Motion: Mr. Matsuno moved to forward the comments listed in the staff report, amended as follows, to the applicant, with items 4, 6, 10, and 11 to be addressed in an upcoming work session:

1. Provide the perspective views without the landscaping.
2. Revise the architectural elevations to note that the materials and colors of the backs and sides of the tower elements will be consistent with those on the front.
3. Revise the architectural drawings to show accurate color names for the materials at the upper tower wall, the tower cap, and the FW-120 metal panels.
4. Reconsider the block veneer detail at the windows on the EC elevation of the eastern building block.
5. Submit physical material samples for review.
6. Add a note to the plan stating conformity with the VLT and VLR guidelines requirements. Include information on the proposed tint of the window glass. Clear glass and minimal tint are consistent with the guidelines.
7. In the plant schedule, revise the proposed sizes of the screening shrubs to indicate heights in feet that are sufficient to screen the equipment.
8. Add the standard equipment note to the architectural plans.
9. Remove the reference to apartment buildings in the equipment note on Sheet 13 of the site plan. If wall-mounted fixtures are proposed, include them and all related details on the lighting plan.
10. Revise the roof of the eastern block of the building to slope toward the EC.
11. Simplify the horizontals.

Mr. Henningsen seconded the motion.

The motion was carried by a vote of 4:0 (Hancock absent)

WORK SESSION: None.

OTHER BUSINESS

a. Other items from staff or ARB members: None.

b. Next ARB Meeting: Monday, August 31, 2026, 1:00 PM – Lane Auditorium

ADJOURNMENT

The meeting was adjourned at 1:47 p.m. to the next ARB meeting on Monday, August 31, 2026, at 1:00 p.m.